CIRCULAR NOTE OF THE EMBASSY OF BRUNEI DARUSSALAM IN YANGON

REF: 67/2026

VACANCY ANNOUNCEMENT

Position: MESSENGER (Male)

The Embassy is seeking a reliable, responsible, and hardworking Messenger to provide general messenger and support services for the Embassy.

Duties and Responsibilities

- Deliver and collect official documents, letters, and correspondence as assigned.
- Make deliveries and carry out errands to government offices, ministries, banks, Embassies, and other organizations.
- Maintain proper care of documents and items while transporting them.
- Purchase and collect office supplies and other items as required.
- Assist with other basic office support tasks when required.
- Assist Embassy staff with transportation-related errands and other official duties as assigned.
- Follow all Embassy security, safety, and confidentiality procedures.

Qualifications and Requirements:

- Previous experience as a Messenger, Office Assistant, or in a similar position is preferred.
- Age between 20 and 35 years old.
- Must have completed at least Grade 10 or above.
- Good knowledge of local roads, government offices, ministries, and other relevant organizations.
- Able to communicate politely and effectively with different people.
- Reliable, punctual, responsible, and hardworking.
- Physically fit and able to carry out errands and outdoor duties.
- Ability to maintain confidentiality and handle official documents responsibly.
- A valid driving licence would be an advantage.

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Salary and Benefits:

Salary and benefits will be offered in accordance with the Embassy's terms and conditions of employment and the candidate's qualifications and experience.

Application:

Interested candidates are invited to submit their CV and relevant documents via email with the subject "**MESSENGER POST**" to yangon.myanmar@mfa.gov.bn. Alternatively, applications can be submitted directly to the Embassy by 3rd November 2026.

Address:
Embassy of Brunei Darussalam in Yangon
No. 17, Kanbawza Avenue,
Golden Valley-1,
Bahan Township, Yangon.

Required Documents:

1. Cover Letter
2. Curriculum Vitae (CV)
3. Copy of ID card
4. Copy of relevant certificates

Only shortlisted candidates will be contacted for an interview. The Embassy reserves the right to make the final selection in accordance with its recruitment procedures.

Thank you for your kind attention.



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CAPTAIN (NAVY RETIRED) HAJI MOHAMAD SARIF PUDIN MATSERUDIN
Ambassador

Date: Tuesday, 20th October 2026