

PERSONAL DATA

FULL NAME	MOHAMED NURHASIF BIN MOHAMED HUSSAINI				
D.O.B	29/4/1993	CITIZENSHIP	BRUNEIAN		
I/C NO	01-059258	RACE	MALAY	AGE	26
HEIGHT (CM)	166	WEIGHT	60.9 KG (REVIEWED ON NOV/2019)		

ADDRESS	KG SALAMBIGAR, JLN MASJID SALAMBIGAR, SPG 21, NO 15			
	NEGARA BRUNEI DARUSSALAM BC1515			
PHONE (M)	88-00-920		PHONE (H)	-
EMAIL	NURHASIF.CAREER@GMAIL.COM			



EDUCATIONAL BACKGROUND (HIGHEST QUALIFICATION)

BACHELORS DEGREE WITH HONORS

MAJOR BUSINESS ADMINISTRATION (HONS)

ACHIEVEMENTS

YEAR	DESCRIPTION
2017	PARTICIPATED IN A SHORT INTERNSHIP PROGRAMME IN BRUNEI GAS CARRIERS AND ACHIEVED FIRST PLACE FOR BOTH TEAM BUILDING AND FINAL DAY PRESENTATION
	ELECTED BY MY FELLOW I-READY APPRENTICES OF DARUSSALAM ENTERPRISE (DARE) AS PR
	ELECTED AS MULTIPLE LEADING AND CO-LEADING ROLES SUCH AS A FLOOR MANAGER FOR A CORPORATE HARI RAYA EVENT FOR DARE AND ASSISTANT (CSR) EVENT MANAGER FOR DARE'S RAMADHAN CSR PROGRAM
	NOMINATED AS ONE OF THE MANAGER OF PASAR PELBAGAI BARANGAN GADONG, HIS MAJESTY'S OFFICE BY THE TOP MANAGEMENTS OF DARE

YEAR	DESCRIPTION
2018	NOMINATED AS THE SUPERVISOR OF WISA ENTERPRISE (I-READY PROGRAMME) AS WELL AS THE ACTING AUTHORIZED MANAGING DIRECTOR REPRESENTATIVE OFFICER
	ABLE TO BE ELECTED AS AUDITOR FOR PROJECT SALES AND ADMINISTER RECORDS AND AGREEMENTS
2019	HEAD SECRETARY, HEAD TREASURER, DISCIPLINARY & WELFARE ADVISOR OF SSEAYP, 2019 (BPY46)
	CHOSEN AS 'PEGAWAI PENGIRING (PENGIRING HADIAH)' FOR THE MUSABAQAH TILAWATIL ALQURAN BELIA ASIA TENGGARA KE-9

WORKING EXPERIENCES

COMPANY	POSITION	DATE/ MAIN TASK
WISA ENTERPRISE 2018-2019	I-Ready Marketing Officer and acting supervisor, Authorized Acting Human Resource/ PR PR/ CSR officer	Oct 2018 – Jan 2019 Supervise the office, create documents and audit Sept 2019 – Current **
ROYAL BRUNEI RECREATION CLUB (RBRC) 2016	Internship	2 Months Learning all possible tasks given especially for the business development and finance unit
AIDIJUMA SCARF 2017	Sales Executive	1 Month Increase sales by giving the utmost customer service which also includes entertaining them appropriately and think of new sales initiative
DARUSSALAM ENTERPRISE, PRIME MINISTER'S OFFICE 2017	i-Ready Business Advisory and Services Officer,	15 th May 2017 – 19 th January 2018 (7 Months) Advisory services and supporting roles for my senior manager
PASAR PELBAGAI BARANGAN GADONG (PPBG), HIS MAJESTY'S OFFICE (SECONDMENT) 2017	PPBG Administrative and Operations Manager	3 Months (til November 2017) Increase sales and marketing aspects of PPBG; Ensure smooth operations
SSEAYP/ JABATAN BELIA DAN SUKAN 2019	Volunteering/ Assistant secretariat to the official secretary (urussetia of SSEAYP/ JBS)	Sept 2019 – Current** Assist secretariat with the current welfare of Brunei Participating Youth of SSEAYP 2019 (BPY46)

ACTIVITIES

DATE	ACTIVITIES AND ACHIEVEMENTS
2019 2ND – 5TH DEC	Participating in the Musabaqah Tilawatil Alquran Belia Asia Tenggara ke-9 Chosen as 'Pegawai Pengiring (Pengiring Hadiah' Personally recommended by Jabatan Belia dan Sukan [Ahmad Azeez]
2019 2ND – 4TH DEC	Participating in the Kem Eksplorasi Antarabangsa 2019 by KKBS
2019, SEPT/ CURRENT	Supporting secretariat/ PR for the secretary of SSEAYP/ Jabatan Belia dan Sukan
2019, JUN	Attended Kongres Belia Kebangsaan as a future SSEAYP 2019 applicant (representative)
2019, MAR	Attended Legislative Council/ Majlis Mesyuarat Negara ke-15
2018, NOV	(In recognition) contributed and supported the Ship For Southeast Asian and Japanese Youth Programme (SSEAYP) Port-of-call Brunei 2018 Programme
2018, 15 OCT	Involved in Honda Day management in Wisa Enterprise for the production of Honda Day Tshirt
2018, 30 MAY	Involved in DARE's Corporate Social Responsibility Event for the month of Ramadhan as an invited guest and volunteering officer.
2017, DEC	Business Help Desk leading representative for business inquiries.
2017, NOV	Pengurus (Manager) Pentadbiran representative for any inquiries regarding Pasar Pelbagai Barangan Gadong.
	Head of Refreshment and supporting lead of Event Programmes for DARE Enterprise Open Day in Temburong at 14 th November 2017
2017, OCT	Joint effort / collaboration with DST and the other PPBG Managers to proceed with DST-PPBG Photography Competition
2017, MAY - DEC	Supporting officer for DARE and EODB co-operative project
2017, 16TH JUN	Assistant Event Manager for DARE's CSR Ramadhan Initiative
2017, 29TH JUN	Event Manager for DARE's Hari raya celebration
2017	Event Co-ordinator for sungkai outing with DARE CEO, top managements and i-Ready apprentices
17TH MAY -11TH SEP '17	Meeting Co-ordinator for all meetings involving the co-operative Project between DARE and EODB.
2016, 15TH MAY	<u>Involved in Event Management</u> for the International Women Council International Food Fair with the staff of Royal Brunei Recreation Club Event: International Food Fair held at the RBRC Sport Complex
2016, 1ST MAY	<u>Involved in Event Management</u> for the RBRC's Food Festival Event: RBRC Food Festival held at the RBRC Sport Complex

AMBITION IN 5 YEARS

With the multiple responsibilities and trust I have been given, and all the pressure that comes with it during my services, I would hope to see myself as:

1. A leading manager as I have always been given the trust to do tasks confidentially and thoroughly,
2. A trusted leading advisor as I have always treated people accordingly and people are willing to trust in my advises,
3. In a trusted and leading PR role in which I could lead my team into a more open and understanding environment, to control any issues and avoid miscommunication.

REFERENCES

REFEREES	DESIGNATION	LOCATION	CONTACT NUMBER
HJH JULIANA HJ NAWI 2018-2019	Managing Director	Wisa Enterprise, Jln Telanai	+673-729-6903
GWENDOLINE WILLIAM 2013-2016	Head of Business Faculty	IGS College, Brunei Darussalam	+673-869-5181
HJH MAZANAH HJ ABU SALAM 2016	Administration Assistant	Royal Brunei Recreation Club	+673-866-1222
DYGKU HJH SITI NORMARDINAH PG OMARALI 2017	Manager	Darussalam Enterprise	Dina.omarali@dare.gov.bn
AHMAD AZEEZ 2019	Secretary (Setiausaha; SSEAYP/JBS)	Jabatan Belia dan Sukan	+673-876-2007

To view my certificates, please go to the given link:

<https://drive.google.com/open?id=1HxWZoArdE6f3hmfjAtlgKYTMLJK1EQTZ>

To view my profile book, please go to the given link:

https://drive.google.com/file/d/1N2osPnmq89VY3gAHyudXG0xVVK_lkdek/view?usp=sharing