

MAHMUD ELMi BIN ALI RAHMAN



CONTACT

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SKILLS

Problem solving
Decision making
Team building

INTERESTS

Travel
Baking
Culinary cuisine

LANGUAGE

Malay
English

OBJECTIVE

To enhance my professional skills, capabilities and knowledge in an organization which recognizes the value of hard work and trusts me with responsibilities and challenges.

EXPERIENCE

July 19, 2019 - August 23, 2019

Cosmo Goodness

Sales Advisor
Conduct health awareness on a daily basis.
Assist person-in-charge with presentations.
Ensure traffic flow is smooth.
Organize visitors in a fashionable polite manner.

November 23, 2018 - February 6, 2019

Pezzo

Branch Manager
Train new staffs regarding SOP and food handling.
Conduct stock check on a daily basis.
Ordering to replenish inventory.
Updating sales.
Deposit cash sales into company account on a daily basis.

October 2013 - January 2014

Baiduri Bank

Sales Ambassador
Ensure queue efficiency.
Assist customers to banking services.
Update customers on exchange rates.
Work closely with sales team.

January 2012 - July 2013

Brunei Shell Petroleum

Stock Auditor
Conduct stock audits in various BSP areas.
Report daily activities to supervisor.
Provide detailed report to manager.
Liase with various BSP departments.
Update inventory to SAP.

EDUCATION

2018

Universiti Brunei Darussalam
Bachelors Degree
Pass

2011

University of Manchester
Undergraduate Diploma
Pass